

## PROJECT MANAGER / SENIOR PROJECT MANAGER

METKA EGN, a utility-scale world class solar EPC, is seeking experienced and proactive Project Managers to join its Construction Team to manage the organisation of key Client projects. The successful candidates will work closely with the Site Engineers, Design & Engineering Team, Construction Project Director and the Finance Team within METKA EGN, as well as externally with the Subcontractors, Equipment Suppliers and Clients/Developers to ensure on schedule completion and compliance with the company's quality standards.

### RESPONSIBILITIES:

- Managing a project from inception to completion, ensuring that it is delivered on-time, within scope and within budget;
- Undertake site surveys to establish local conditions which impact solar plant design, as well as researching local supply costs for inclusion in the project budget;
- Work with the Design & Engineering Team to review all project documents and information provided by a Client/developer, and throughout the design process;
- Work with the Project Director to prepare a detailed project budget, which needs to be closely monitored throughout the life of the project;
- Develop a detailed programme of works (PoW) to track progress;
- Preparation of Client, supplier and subcontractor contracts;
- Manage and supervise Site Engineers and Subcontractors PoW and scope;
- Ensure appropriate availability and allocation of resources;
- Preparation of daily, weekly and monthly progress reports both internally and for our Clients;
- Manage project implementation activities, ensuring QHS&E standards are met;
- Perform risk assessments on the project and proactively solve any matters encountered on site in conjunction with the Site Engineer (escalating to the Project Director if required);
- Report to the Project Director any deviations from the PoW, budget or scope;
- Manage the relationship with the Client, Suppliers and Subcontractors, as well as internal teams;
- Create and maintain comprehensive project documentation;
- Handover of the project to the internal O&M team.

### QUALIFICATIONS REQUIRED:

- Bachelor's degree in Electrical Engineering, Mechanical Engineering or other related Engineering fields;
- Certification in Project Management e.g. PMP / PRINCE II is considered an advantage;



- Proven track record in the construction of solar parks, with a minimum of 3-5 years' experience in large scale solar plants (min. 15MW) for Project Managers, and 5-7 years for Senior Project Managers;
- Spanish national or bilingual proficiency level of Spanish language, both spoken and written;
- Fluency in English will be considered an advantage;
- Excellent communication, organisation and interpersonal skills; and
- Strong working knowledge of MS Office.

#### PROJECT LOCATION:

Spain

CV's can be sent to the following email address: [info@metka-egn.com](mailto:info@metka-egn.com), quoting the position code "Sp.PM"